

## LEASE AGREEMENT ADDENDUM

This Lease Agreement Addendum ("Addendum") is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (the "Effective Date of Addendum"), by and between the Landlord(s) and Tenant(s) identified below.

### I. PARTIES TO ADDENDUM

#### A. Landlord(s):

Landlord's full legal name: \_\_\_\_\_

Landlord's mailing address: Street Address:

\_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Additional Landlord:  Yes  No

If Yes, Second Landlord's full legal name: \_\_\_\_\_

Second Landlord's mailing address: Street Address:

\_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

#### B. Tenant(s):

First Tenant's full legal name: \_\_\_\_\_

Tenant's current address: Street Address:

\_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

**Additional Tenant:**  Yes  No

**If Yes, Second Tenant's full legal name:** \_\_\_\_\_

**Second Tenant's current address: Street Address:**

\_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Additional Tenant:**  Yes  No

**If Yes, Third Tenant's full legal name:** \_\_\_\_\_

**Third Tenant's current address: Street Address:**

\_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

## **II. LEASED PROPERTY**

**The leased property subject to this Addendum is located at: Street Address:**

\_\_\_\_\_

**Unit, Suite, or Apartment Number (if applicable):** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

## **III. ORIGINAL LEASE AGREEMENT**

This Addendum pertains to the original Lease Agreement (the "Original Lease") entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the Landlord(s) and Tenant(s) identified above, for the leased property described in Section II.

**Reference or description of the Original Lease Agreement:**

\_\_\_\_\_

---

---

**IV. PURPOSE OF ADDENDUM**

The primary purpose of this Addendum is to:  Modify an existing term

- Add a new term
- Clarify an ambiguous term
- Extend or shorten lease duration
- Change rent or payment terms
- Change occupancy or authorized occupants
- Other

Please specify the purpose of this Addendum:

---

---

---

**V. SPECIFIC MODIFICATIONS, ADDITIONS, OR CLARIFICATIONS**

This Addendum hereby modifies, adds to, or clarifies the Original Lease as follows: Which section(s) or clause(s) of the Original Lease are being modified, added, or clarified: Describe the specific modification, addition, or clarification being made: VI. ADDITIONAL TERMS AND CONDITIONS (IF APPLICABLE)

**A. Rent Amount or Payment Terms**

Does this Addendum change the rent amount or payment terms:  Yes  No

If Yes: New rent amount: \$ \_\_\_\_\_

When does the new rent amount take effect: \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Is the rent payment method or due date changing:  Yes  No

If Yes, describe the new payment method or due date:

---

---

**B. Security Deposit**

Is the security deposit being changed by this Addendum:  Yes  No

**If Yes: New security deposit amount:** \$ \_\_\_\_\_

**When does the new security deposit amount take effect:** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_

**C. Lease Term**

**Is the lease term (start/end date or duration) being changed:**  Yes  No

**If Yes: New lease start date:** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**New lease end date:** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**If extending, by how many months is the lease extended:** \_\_\_\_\_ months

**D. Authorized Occupants**

**Is the list of authorized occupants being changed:**  Yes  No

**If Yes, describe the changes to authorized occupants:**

---

---

**E. Pet Policy**

**Is the pet policy being changed:**  Yes  No

**If Yes, describe the new or modified pet policy:**

---

---

**Is a pet deposit required under the new policy:**  Yes  No

**If Yes, pet deposit amount:** \$ \_\_\_\_\_

**F. Utility Responsibility**

**Is responsibility for utilities being changed:**  Yes  No

**If Yes, describe the new utility responsibility arrangement:**

---

---

**G. Parking or Parking Space Allocation**

**Is parking or parking space allocation being changed:**  Yes  No

**If Yes, describe the new parking arrangement:**

---

---

Is there a change to parking fees:  Yes  No

**If Yes, new parking fee amount:** \$ \_\_\_\_\_

**H. Maintenance or Repairs**

Is responsibility for maintenance or repairs being changed:  Yes  No

**If Yes, describe the new maintenance or repair responsibilities:**

---

---

**I. Insurance Requirement**

Is the insurance requirement being changed:  Yes  No

**If Yes, describe the new insurance requirements:**

---

---

**J. Subletting or Assignment Policy**

Is the subletting or assignment policy being changed:  Yes  No

**If Yes, describe the new subletting or assignment policy:**

---

---

**K. Late Fee Policy**

Is the late fee policy being changed:  Yes  No

**If Yes, describe the new late fee policy:**

---

---

**L. Guarantor or Co-signer**

Is a guarantor or co-signer being added or removed:  Yes  No

**If Yes, describe the change regarding the guarantor or co-signer:**

---

---

**M. Commercial Lease Terms**

Are any commercial lease terms (e.g., CAM charges, permitted use, signage) being changed:   
Yes  No

If Yes, describe the commercial lease terms being changed:

---

---

**N. Other Changes**

Are any other terms or conditions being changed:  Yes  No

If Yes, describe any other changes being made:

---

---

---

**VII. EFFECT OF ADDENDUM**

Except as expressly modified, clarified, or added by this Addendum, all other terms and conditions of the Original Lease Agreement shall remain in full force and effect. This Addendum shall be incorporated into and made a part of the Original Lease Agreement.

**VIII. GOVERNING LAW**

This Addendum shall be governed by and construed in accordance with the laws of the State of

\_\_\_\_\_.

**IX. ENTIRE AGREEMENT**

This Addendum, together with the Original Lease Agreement, constitutes the entire agreement between the Landlord(s) and Tenant(s) concerning the subject matter hereof and supersedes all prior agreements, understandings, negotiations, and discussions, whether oral or written, between the parties.

**X. COUNTERPARTS**

This Addendum may be executed in counterparts, each of which shall be deemed an original, but all of

which together shall constitute one and the same instrument.

**XI. WAIVER**

No waiver of any provision of this Addendum or the Original Lease shall be deemed a waiver of any other provision or of any subsequent breach of the same or any other provision.

**XII. HEADINGS**

The headings used in this Addendum are for convenience only and shall not be used to interpret or construe the provisions hereof.

**XIII. SUCCESSORS AND ASSIGNS**

This Addendum shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors, and permitted assigns.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the Effective Date of Addendum first written above.

**LANDLORD(S)**

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

**Address:** \_\_\_\_\_

**TENANT(S)**

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

**Address:** \_\_\_\_\_