

EMPLOYMENT APPLICATION FORM

This Employment Application Form is used to collect essential personal, educational, and professional information from job applicants to evaluate their suitability for a specific position within an organization.

PERSONAL INFORMATION

Full Name: _____

Address: _____

City, State, ZIP: _____

Phone Number: _____

Email Address: _____

Date of Application: _____ day of
_____, 20 _____

POSITION INFORMATION

Position Applied For: _____

Available Start Date: _____ day of
_____, 20 _____

Desired Salary: _____

EDUCATION

Highest Level of Education Completed: _____

School Name: _____

Degree Obtained: _____

Graduation Date: _____ day of
_____, 20 _____

EMPLOYMENT HISTORY

Most Recent Employer: _____

Employer Address: _____

Position Held: _____

Dates of Employment: From _____ day of
_____, 20 _____ to
_____ day of _____,
20 _____

Reason for Leaving: _____

REFERENCES

Reference Name: _____

Relationship: _____

Phone Number: _____

Email Address: _____

LEGAL CLAUSES

1. Governing Law and Jurisdiction: This application shall be governed by and construed in accordance with the laws of the State of _____.

2. Severability Clause: If any provision of this application is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

3. Entire Agreement: This application constitutes the entire agreement between the parties regarding the subject matter herein and supersedes all prior agreements and understandings, whether written or oral.

4. Notice Provisions: Any notice required or permitted under this application shall be in writing and shall be deemed to have been duly given when delivered personally or sent by certified mail, return receipt requested, to the address specified by the applicant.

5. Amendment Procedures: This application may not be amended or modified except by a written agreement signed by both the applicant and the employer.

6. Confidentiality Clause: The applicant agrees that all information provided in this application is confidential and will not be disclosed to any third party without the applicant's prior written consent, except as required by law.

7. Non-Discrimination Clause: The employer is committed to providing equal employment opportunities to all applicants and does not discriminate based on race, color, religion, sex, national origin, age, disability, or any other legally protected status.

8. Verification of Information: The applicant authorizes the employer to verify all information provided in this application, including contacting references and previous employers, and agrees to release the employer from any liability resulting from such verification.

SIGNATURES

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that false or misleading information in my application or interview may

result in my release.

Signature: _____

Date: _____

Print Name: _____

FOR EMPLOYER USE ONLY

Reviewed By: _____

Date: _____

Position: _____

WITNESS

Witness Signature: _____

Date: _____

Print Name: _____

NOTARY (if required)

State of _____

County of _____

Subscribed and sworn to before me this _____ day of
_____, 20_____.

Notary Public Signature: _____

Date: _____

Print Name: _____

My Commission Expires: _____ day of
_____, 20 _____

This Employment Application Form is ready for immediate use, printing, and signing.