

DIVORCE FILING PREPARATION CHECKLIST

This checklist is designed to assist individuals in gathering and completing all necessary documents and steps required to file for divorce. It serves as an organized guide to streamline the divorce filing process.

I. GENERAL INFORMATION

Marital Status

Current Marital Status: Married Legally separated Domestic partnership
Other

Please specify: _____

Petitioner Information

Petitioner's Full Legal Name: _____

Petitioner's Current Address: Street Address:

Unit Number (if applicable): _____

City: _____

State: _____

Zip Code: _____

Petitioner's Phone Number (Optional): _____

Additional Petitioner (if applicable)

Do you want to add another Petitioner? Yes No

Second Petitioner's Full Legal Name: _____

Second Petitioner's Current Address: Street Address:

Unit Number (if applicable): _____

City: _____

State: _____

Zip Code: _____

Respondent Information

Respondent's Full Legal Name: _____

Respondent's Current Address: Street Address:

Unit Number (if applicable): _____

City: _____

State: _____

Zip Code: _____

Respondent's Phone Number (Optional): _____

Additional Respondent (if applicable)

Do you want to add another Respondent? Yes No

Second Respondent's Full Legal Name: _____

Second Respondent's Current Address: Street Address:

Unit Number (if applicable): _____

City: _____

State: _____

Zip Code: _____

Marriage Details

Date of Marriage: _____

Place of Marriage: _____

Date of Separation: _____

Was the separation formalized by court order? Yes No

Grounds for Divorce

Grounds for Divorce: Irreconcilable differences No-fault (irretrievable breakdown)

Adultery Abandonment Cruelty or abuse Separation for statutory period

Other

Please specify grounds: _____

II. CHILDREN AND SUPPORT

Children Information

Are there any minor children from this marriage or relationship? Yes No

Number of Minor/Dependent Children: _____

Would you like to provide details for each child? Yes No

Child 1 Details

First Child's Full Legal Name: _____

Date of Birth: _____

Child 2 Details (if applicable)

Do you want to add another child? Yes No

Second Child's Full Legal Name: _____

Date of Birth: _____

Custody Request

Are you requesting child custody arrangements? Yes No

Type of Custody Requested: Sole legal custody Joint legal custody Sole physical custody Joint physical custody Visitation only Other

Please specify custody arrangement: _____

Child Support Request

Are you requesting child support? Yes No

Description of Child Support Arrangement Sought:

Spousal Support (Alimony) Request

Are you requesting spousal support (alimony)? Yes No

Description of Spousal Support Arrangement Sought:

III. FINANCIAL MATTERS

Marital Property Division

Is there marital property to be divided? Yes No

Types of Marital Property to be Divided: Real estate Vehicles Bank accounts Retirement accounts Investments Business interests Personal property (furniture, jewelry, etc.) Other

Please specify other property types: _____

Proposed Division of Marital Property: Marital Debts Division

Are there marital debts or liabilities to be divided? Yes No

Types of Debts to be Divided: Mortgage Auto loan Credit card debt Student loans Personal loans Business debts Other

Please specify other debts: _____

Proposed Division of Marital Debts: Prenuptial or Postnuptial Agreement

Is there a prenuptial or postnuptial agreement? Yes No

Summary of Key Terms of Prenuptial/Postnuptial Agreement:

IV. LEGAL AND PROCEDURAL DETAILS

Domestic Violence or Restraining Orders

Are there any active domestic violence or restraining orders? Yes No

Details of Active Orders:

Service of Divorce Papers

How do you plan to serve divorce papers to your spouse?

Personal service by sheriff or process server Certified mail Publication (if spouse cannot be located) Waiver of service Other

Please specify other method of service: _____

Documents Prepared or Gathered

Which of the following documents have you prepared or gathered?

Divorce petition/complaint Summons Financial disclosure forms Parenting plan Child support worksheet Property/debt disclosure Settlement agreement Notice of hearing Other

Please specify other documents: _____

Court Information

Do you have a case number assigned by the court? Yes No

Court Case Number: _____

Name of Court: _____

County or District of Court: _____

Has a hearing date been scheduled? Yes No

Scheduled Hearing Date: _____

Legal Representation

Are you represented by an attorney? Yes No

Attorney's Full Legal Name: _____

Attorney's Law Firm (Optional): _____

V. ACKNOWLEDGMENT AND REVIEW

This checklist has been reviewed for completeness and accuracy to the best of my knowledge.

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____