

CLEANING SERVICE AGREEMENT

This Cleaning Service Agreement ("Agreement") is entered into on the _____ day of _____, 20_____, by and between:

SERVICE PROVIDER:

Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____

Email: _____

and

CLIENT:

Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____

Email: _____

(Hereinafter, the Service Provider and Client may be referred to individually as "Party" and collectively as "Parties.")

RECITALS

WHEREAS, the Service Provider is engaged in the business of providing professional cleaning services;
and

WHEREAS, the Client desires to engage the Service Provider to perform cleaning services at the Client's designated premises, and the Service Provider desires to provide such services, all in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows: 1. DEFINITIONS

- a. **"Services"** shall mean the cleaning tasks and duties to be performed by the Service Provider as detailed in Section 2 of this Agreement.
- b. **"Premises"** shall mean the location(s) where the Services are to be performed, as specified in Section 3 of this Agreement.
- c. **"Service Provider"** refers to the cleaning company or independent cleaner identified above.
- d. **"Client"** refers to the homeowner, property manager, business, or other entity identified above, engaging the Service Provider.

2. SCOPE OF SERVICES

The Service Provider agrees to perform the following cleaning services at the Premises:

(Examples may include: dusting, vacuuming, mopping, bathroom cleaning, kitchen cleaning, trash removal, window cleaning, etc. Specific details regarding areas, frequency, and special instructions should be provided here.)

Any services not explicitly listed above are excluded from this Agreement unless otherwise agreed upon in writing by both Parties.

3. SERVICE LOCATION

The Services shall be performed at the following Premises: Street Address:

Unit Number (if applicable): _____

City: _____ **State:** _____ **Zip Code:**

4. SERVICE SCHEDULE

The Services shall be performed according to the following schedule: Frequency:

_____ (e.g., weekly, bi-weekly, monthly, one-time)

Preferred Day(s) of Week: _____

Preferred Time(s): _____

Start Date: _____ day of _____, 20_____

Any changes to the service schedule must be mutually agreed upon by both Parties in writing.

5. PAYMENT TERMS

a. **Fees:** The Client agrees to pay the Service Provider the following fees for the Services:

Rate: _____ (e.g., \$ _____ per hour, \$ _____ per visit, \$ _____ per square foot)

Total Estimated Cost (if applicable): \$ _____

b. **Payment Schedule:** Payment shall be made by the Client to the Service Provider as follows: (e.g., "Upon completion of each service," "Net 15 days from invoice date," "50% upfront, 50% upon completion")

c. **Payment Method:** Payments shall be made via _____ (e.g., check, bank transfer, credit card, cash).

d. **Late Payments:** A late fee of _____ (e.g., \$ _____ or _____ % per month) may be applied to any outstanding balance not paid within _____ days of the due date.

e. **Cancellation Fee:** If the Client cancels a scheduled service with less than _____ hours' notice, a cancellation fee of _____ (e.g., \$ _____ or _____ % of the service fee) may be charged.

6. CLIENT RESPONSIBILITIES

The Client agrees to: a. Provide safe and unobstructed access to the Premises at the scheduled service times.

b. Ensure that the Premises are free from any hazardous conditions that could endanger the Service Provider's personnel.

c. Provide necessary utilities (e.g., electricity, water) required for the performance of the Services.

d. Secure or remove any valuable, fragile, or sentimental items prior to the Service Provider's arrival.

e. Inform the Service Provider of any specific instructions, preferences, or areas to avoid.

f. Provide all cleaning supplies and equipment, if specified as the Client's responsibility. If the Service Provider is to provide supplies, this should be clearly stated in Section 2.

7. SERVICE PROVIDER RESPONSIBILITIES

- The Service Provider agrees to:**
- a. Perform the Services in a professional, diligent, and workmanlike manner.
 - b. Use reasonable care to protect the Client's property during the performance of the Services.
 - c. Ensure that all personnel performing Services are properly trained and supervised.
 - d. Provide all cleaning supplies and equipment, unless otherwise specified as the Client's responsibility.
 - e. Maintain appropriate insurance coverage as specified in Section 9.

8. TERM AND TERMINATION

- a. **Term:** This Agreement shall commence on the Start Date specified in Section 4 and shall continue until terminated by either Party in accordance with this Section.
- b. **Termination for Convenience:** Either Party may terminate this Agreement for any reason by providing written notice to the other Party at least _____ days in advance of the desired termination date.
- c. **Termination for Cause:** Either Party may terminate this Agreement immediately upon written notice if the other Party breaches any material term of this Agreement and fails to cure such breach within _____ days after receiving written notice thereof.
- d. **Effect of Termination:** Upon termination, the Client shall pay the Service Provider for all Services rendered up to the effective date of termination.

9. INDEMNIFICATION

The Client agrees to indemnify, defend, and hold harmless the Service Provider, its officers, employees, and agents from and against any and all claims, liabilities, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or in connection with the Client's breach of this Agreement or the Client's negligence or willful misconduct.

The Service Provider agrees to indemnify, defend, and hold harmless the Client, its officers, employees, and agents from and against any and all claims, liabilities, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or in connection with the Service Provider's breach of this Agreement or the Service Provider's negligence or willful misconduct in the performance of the Services.

10. INSURANCE

The Service Provider shall maintain, at its own expense, general liability insurance with coverage limits of not less than \$ _____ per occurrence. Upon request, the Service Provider shall provide the Client with a certificate of insurance evidencing such coverage.

11. DAMAGE AND LOSS

In the event of any damage to the Client's property caused by the Service Provider's negligence or willful misconduct during the performance of the Services, the Service Provider shall notify the Client immediately and shall be responsible for the cost of repair or replacement of the damaged item, up to the limits of its insurance coverage, if applicable. The Client must report any damage within _____ hours of the service completion.

12. ACCESS TO PREMISES

The Client shall provide the Service Provider with access to the Premises during the scheduled service times. This may include providing keys, alarm codes, or other necessary access information. The Service Provider agrees to keep all access information confidential and to return any keys or access devices upon termination of this Agreement.

13. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of _____, without regard to its conflict of laws principles.

14. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior discussions, negotiations, and agreements, whether oral or written.

15. AMENDMENTS

No amendment, modification, or waiver of any provision of this Agreement shall be effective unless it is in writing and signed by both Parties.

16. SEVERABILITY

If any provision of this Agreement is held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such provision shall be severed from this Agreement, and the remaining provisions shall remain in full force and effect.

17. WAIVER

The failure of either Party to enforce any provision of this Agreement shall not be construed as a waiver of such provision or of the right to enforce it at a later time.

18. NOTICES

Any notice or communication required or permitted under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally, sent by certified or registered mail (return receipt requested), or sent by reputable overnight courier service to the addresses set forth in the preamble of this Agreement, or to such other address as either Party may designate in writing.

19. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

20. SUCCESSORS AND ASSIGNS

This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, successors, and permitted assigns. Neither Party may assign its rights or obligations under this Agreement without the prior written consent of the other Party.

21. FORCE MAJEURE

Neither Party shall be liable for any failure or delay in performing its obligations under this Agreement where such failure or delay is caused by circumstances beyond its reasonable control, including, but not limited to, acts of God, war, terrorism, riots, embargoes, acts of civil or military authorities, fire, floods, accidents, strikes, or shortages of transportation, facilities, fuel, energy, labor, or materials.

IN WITNESS WHEREOF, the Parties have executed this Cleaning Service Agreement as of the date first written above.

SERVICE PROVIDER

Signature: _____

Print Name: _____

Date: _____ day of _____, 20 _____

Address: _____

CLIENT

Signature: _____

Print Name: _____

Date: _____ day of _____, 20 _____

Address: _____