

CHARACTER REFERENCE LETTER

To Whom It May Concern,

I am writing to provide a character reference for _____ ,
whom I have known for _____ years in the capacity of
_____. During this time, I have had the opportunity to
observe _____ 's character, ethics, and abilities closely.

_____ has consistently demonstrated a high level of
integrity and professionalism in all interactions. Their ability to handle challenging situations
with grace and poise is commendable. I have witnessed their dedication to their responsibilities
and their unwavering commitment to achieving excellence in their endeavors.

In addition to their professional capabilities, _____ is a
person of strong moral character. They are honest, trustworthy, and reliable, consistently
upholding the highest ethical standards. Their positive attitude and willingness to help others
make them a valued member of any team or community.

I am confident that _____ will bring the same level of
dedication and integrity to any future endeavors. I wholeheartedly recommend them for the
position or opportunity they are pursuing.

Should you require any further information, please feel free to contact me at
_____ or via email at

_____ .

Thank you for considering this reference.

Sincerely,

Signature: _____

Date: _____ day of

_____, 20 _____

Print Name: _____

Address: _____

Phone: _____

Email: _____

GOVERNING LAW AND JURISDICTION

This Character Reference Letter shall be governed by and construed in accordance with the laws of the State of _____. Any disputes arising from this letter shall be subject to the exclusive jurisdiction of the courts located in

_____ .

SEVERABILITY

If any provision of this Character Reference Letter is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

ENTIRE AGREEMENT

This Character Reference Letter constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

NOTICE

Any notice required or permitted to be given under this Character Reference Letter shall be in writing and shall be deemed to have been duly given when delivered personally or sent by certified mail, return receipt requested, to the address specified above.

AMENDMENT

This Character Reference Letter may only be amended or modified by a written agreement signed by both parties.

TERMINATION

This Character Reference Letter shall remain in effect until the purpose for which it was issued has been fulfilled or until terminated by mutual agreement of the parties in writing.

Signature: _____

Date: _____ day of
_____, 20 _____

Print Name: _____

Witness Signature: _____

Date: _____ day of
_____, 20 _____

Print Name: _____

Notary Public Signature: _____

Date: _____ day of

_____, 20 _____

Print Name: _____

My Commission Expires: _____ day of

_____, 20 _____