

24-HOUR NOTICE TO ENTER (LANDLORD TO TENANT)

I. NOTICE DETAILS

Date of Notice: _____ day of _____, 20____

TO TENANT(S):

Name(s): _____

REGARDING PROPERTY:

Street Address: _____

City: _____ State: _____

_____ Zip: _____

II. NOTIFICATION OF ENTRY

PLEASE TAKE NOTICE that the Landlord, or the Landlord's authorized agent, intends to enter the rental premises identified above. This notice is provided in compliance with the Lease Agreement governing the premises and applicable state laws requiring advance notice for access.

The entry is scheduled for the following date and time window:

Date of Entry: _____ day of _____, 20____

Time of Entry: Between _____ (AM/PM) and
_____ (AM/PM)

III. PURPOSE OF ENTRY

The Landlord or authorized agent is entering the premises for the following reason(s):

- ☐ To perform a routine inspection of the premises
- ☐ To make necessary or agreed repairs, decorations, alterations, or improvements
- ☐ To supply necessary or agreed services
- ☐ To exhibit the dwelling unit to prospective or actual purchasers, mortgagees, tenants, workmen, or contractors
- ☐ To inspect for safety or maintenance issues pursuant to a tenant request
- ☐ To conduct a move-out inspection
- ☐ Pursuant to a court order
- ☐ Other specific reason:

IV. LEGAL AUTHORITY AND RESTRICTIONS

This entry is made pursuant to the covenants of the Lease Agreement entered into on the _____ day of _____, 20____, and in accordance with applicable state statutes regarding Landlord's Right of Entry.

Tenant Presence:

- ☐ The Tenant is NOT required to be present during this entry.
- ☐ The Tenant IS requested to be present during this entry.

If the Tenant is not present, the Landlord or agent will use a key to enter the premises. The Landlord agrees to leave the premises in a safe and secure condition upon exiting.

V. ADDITIONAL NOTES OR INSTRUCTIONS

Specific instructions regarding pets, alarms, or access details are as follows:

VI. LANDLORD/AGENT CONTACT INFORMATION

If the date or time specified above is inconvenient, or if you have questions regarding this notice, please contact the Landlord/Agent immediately.

Agent/Landlord Name: _____

Phone Number: _____

Email Address: _____

VII. SIGNATURE OF LANDLORD/AGENT

Signature: _____

Date: _____ day of _____, 20____

Print Name: _____

Title/Capacity: _____

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VIII. CERTIFICATE OF SERVICE

I, the undersigned, hereby certify that I served the above Notice of Intent to Enter Rental Property to the Tenant(s) listed above by the following method:

☐ Personal Delivery: **Handed directly to the Tenant or a person of suitable age and discretion at the residence.**

☐ Posted Notice: **Posted conspicuously on the main entry door of the rental unit.**

☐ Mail: **Sent via First Class Mail to the rental address.**

☐ Electronic Mail: **Sent via email (only if authorized by Lease Agreement and State Law).**

Date of Service: _____ day of _____, 20____

Time of Service: _____ (AM/PM)

Signature of Server: _____

Print Name: _____

*

IX. NOTARY ACKNOWLEDGMENT

State of _____

County of _____

On this ____ day of _____, 20____, before me, the undersigned Notary Public,
personally appeared _____ (Name of Landlord/Agent),
proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to
the within instrument and acknowledged to me that they executed the same in their authorized
capacity, and that by their signature on the instrument the person, or the entity upon behalf of
which the person acted, executed the instrument.

WITNESS my hand and official seal.

Signature of Notary Public: _____

Date: ____ day of _____, 20____

Print Name: _____

(Seal)

My Commission Expires: ____ day of _____, 20____