

1 [COURT NAME]

2 [COUNTY OR DISTRICT] OF [STATE OR JURISDICTION]

3
4 [Plaintiff / Petitioner Name],

5 Plaintiff/Petitioner,

6
7 v.

8
9 [Defendant / Respondent Name],

10 Defendant/Respondent.

11
12 **Case No.:** _____

13
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15 **Division:** [Court Division]

16
17 **MOTION FOR EXTENSION OF TIME TO FILE [NAME OF DOCUMENT OR**
18 **RESPONSE]**

19
20 The Movant, _____, by and through undersigned counsel, hereby
21 moves this Honorable Court for an order extending the time to file
22 _____, and in support thereof, respectfully states as follows:

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25 **I. PROCEDURAL POSTURE AND CURRENT DEADLINE**

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27 1. The Movant is the _____ in the above-captioned matter.

2. Pursuant to _____, the current deadline for the Movant to file
_____ is _____.

3. The Movant requests an extension of _____ days, up to and
including _____, to complete and file the required response.

II. GROUNDS FOR EXTENSION

4. Good cause exists for the requested extension of time due to the following circumstances:
[Describe the specific, professional reasons why additional time is needed, e.g., counsel's pre-
existing trial schedule, complexity of the factual allegations, or difficulty in obtaining necessary
documentation].

5. This request is made in good faith and not for the purpose of unnecessary delay, harassment,
or to prejudice any party to this action.

6. No party will be prejudiced by the granting of this brief extension, as this litigation is in its
early stages and no trial date has been set.

III. POSITION OF OPPOSING PARTY

7. Undersigned counsel has conferred with counsel for the opposing party,
_____, regarding the relief requested herein.

8. The opposing party _____ to this request for an extension of time.

WHEREFORE, the Movant respectfully requests that this Court enter an Order:

a. Granting this Motion for Extension of Time;

b. Extending the deadline for Movant to file _____ to
_____; and

c. Granting such other and further relief as this Court deems just and proper.

Dated: _____

Respectfully submitted,

Signature: _____

Printed Name: _____

Bar Number: _____

Role / Capacity: _____

Address: [Mailing Address]

Phone: [Phone Number]

Email: [Email Address]

*

CERTIFICATE OF SERVICE**

I hereby certify that a true and correct copy of the foregoing Motion for Extension of Time was served upon all parties of record on this _____ day of [Month], [Year], via the court's electronic filing system or by _____ to:

Recipient Name: _____

1 **Address:** [Recipient Mailing Address]

2 **Email:** [Recipient Email Address]

3

4 **Signature:** _____

5 **Printed Name:** _____

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