

COURT OF [State / County / District Court Name]

FOR THE COUNTY OF [County Name]

STATE OF [State Name]

Case No. [Case Number]

[Plaintiff / Petitioner Name],

Plaintiff / Petitioner,

v.

[Defendant / Respondent Name],

Defendant / Respondent.

ACCEPTANCE AND ACKNOWLEDGMENT OF SERVICE

The undersigned, receiving party in the above-captioned matter, hereby submits this formal Acceptance and Acknowledgment of Service:

1. I am the Defendant/Respondent in this action. I am representing myself in this matter as a self-represented party.

2. I hereby acknowledge and admit that I have voluntarily received and accepted service of a true and correct copy of the following legal documents in this action:

- Summons
- Complaint / Petition
- _____

3. I received these documents on _____.

4. By signing this document, I acknowledge receipt of the aforementioned legal papers. This voluntary acknowledgment is made for the purpose of service of process and is intended to eliminate the necessity of formal service of process upon me by a sheriff, constable, or registered process server.

5. I understand that by accepting and acknowledging service of these documents, I am not waiving any defenses, claims, or rights I may have in this action, except for any objections I might otherwise have raised regarding the sufficiency of the method, manner, or timing of the service of these specific documents.

6. I further understand that the filing of this Acceptance and Acknowledgment of Service may trigger certain procedural deadlines, including the time period within which I must file a formal answer, response, or other responsive pleading with the Court, and that failure to do so within the time allowed by law may result in a default judgment being entered against me.

Signature: _____

Date: _____

Printed Name: _____

Role / Capacity: Receiving Party, self-represented

Address: _____

Phone: _____

Email: _____