

BID PROPOSAL

I. BIDDER INFORMATION

Full Legal Name or Business Name: [bidder full legal name or business name]

Business Address: Street Address: [bidder street address]

Unit Number (if applicable): [bidder unit number]

City: [bidder city]

State: [bidder state]

Zip Code: [bidder zip code]

Contact Person: [bidder contact person]

Phone Number: [bidder phone number]

Email Address: [bidder email address]

II. SOLICITATION INFORMATION

Solicitation/RFP/IFB Title: [solicitation title]

Solicitation Number (if applicable): [solicitation number]

Due Date for Bid Submission: [bid submission due date]

Recipient Company/Organization Name: [recipient company or organization name]

Recipient Contact Person (if applicable): [recipient contact person]

III. PROPOSED GOODS/SERVICES

The Bidder hereby proposes to provide the following goods and/or services in accordance with the requirements and specifications set forth in the above-referenced solicitation: [detailed description of goods/services offered]

IV. PRICING

The total bid price for the goods and/or services described in Section III is: Total Bid Price: [total bid price] [currency, e.g., USD]

Payment Terms: [payment terms]

V. DELIVERY/COMPLETION SCHEDULE

The Bidder proposes the following delivery or completion schedule for the goods and/or services:

[proposed delivery or completion date or timeline]

VI. VALIDITY PERIOD

This Bid Proposal shall remain valid and open for acceptance for a period of [number] days from the Bid Submission Due Date specified in Section II, unless withdrawn earlier by written notice to the Recipient.

VII. REPRESENTATIONS

The undersigned Bidder represents and warrants that: a. The Bidder has the full power and authority to submit this Bid Proposal and to enter into any resulting agreement.

b. All information provided in this Bid Proposal is true, accurate, and complete to the best of the Bidder's knowledge and belief.

c. The Bidder has carefully reviewed the solicitation documents and understands all requirements, terms, and conditions.

VIII. ACKNOWLEDGMENT

By signing below, the Bidder acknowledges and agrees to the terms and conditions set forth in this Bid Proposal and the referenced solicitation documents.

[BIDDER]

Signature: _____

Print Name: [printed name]

Title: [title]

Date: _____